

**VILLAGE OF BIRON REGULAR BOARD MEETING  
MINUTES – SEPTEMBER 11, 2017**

The September 11, 2017 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

A moment of silence was observed for the victims of 9/11.

**PRESENT:** Jon Evenson, Dan Muleski, Bob Walker, Tammy Steward, June Siegler, Mark Honkomp, and Sue Carlson. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, Lorelei Fuehrer, 3 citizens

**MINUTES:** Minutes were reviewed from the August 14, 2017 Regular Board Meeting. **Motion** Honkomp, second Steward to approve the minutes as printed. M.C. Minutes were reviewed from the August 14, 2017 public hearing. **Motion** Walker, second Honkomp to approve the minutes as printed. M.C.

**PUBLIC COMMENT:** Lorelei Fuehrer, building inspector for the Village, reviewed her credentials, education and experience. She explained residential and commercial inspections. The Village can issue only a commercial zoning permit, not commercial building permits (which are issued by the State). She inspects new and existing one and two family dwellings and all alterations and additions to existing dwellings in the Village. She will continue to work with the Clerk to streamline the permit process.

**ACTION ON PUBLIC HEARING:** The Plan Commission met September 11, 2017 to consider a request to rezone a parcel on 31<sup>st</sup> Street North. The Legislative, Ordinance and Zoning committee met August 29, 2017 and recommended rezoning the parcel from residential to business. The Commission declined that recommendation.

The Plan Commission considered a variance request from Steve King for construction of a storage shed on a non-standard lot. The Commission recommended approval of the request with a one year time sunset for building construction, removal of all temporary portable storage units, and payment of the required \$300 variance request fee. **Motion** Walker, second Carlson to approve the variance request with a one year time sunset for building construction, removal of all temporary portable storage units, payment of the required \$300 variance request fee and contingent upon review of the building plan by the Legislative, Ordinance and Zoning Committee. M.C.

The Plan Commission considered a variance request from Scott Kissinger to construct a single story detached garage. All setbacks are met and there will be no plumbing in the garage. **Motion** Muleski, second Honkomp to approve the variance request. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for Utilities and Village accounts. **Motion** Walker, second Muleski to approve the August bills and journal entries. M.C.

President Evenson reported on a meeting held June 30 with the Keith Helmrick and Dave Moodie regarding revision of the developer agreement. A follow-up meeting will be held

September 14 for further discussion regarding the Village's options for financial participation in Bridgewater project financing. **Motion** Muleski, second Walker to approve the Finance and Budget Committee report. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for August 2017 were \$354,347.84. Expenses were \$83,660.54. General checking account bills were paid on check # 20076-20094 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all August bills was included for the Board to review. Village Non-Lapsing Fund: \$716,483.59. **Utilities Checking:** \$226,921.68. Money Market \$465,712.05. Utilities bills were paid on check # 3925-3934. Non-Lapsing Fund \$14,389.10. A list of all checks paid for utilities was included for the Board to review. **Motion** Honkomp, second Siegler to accept the Treasurer's report. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson June Siegler reporting. Teamsters Joint Council No. 39 served notice of its desire to continue the collective bargaining agreement for 2018. The village policy for meeting per diems was briefly reviewed and the committee will be meeting to discuss possible revisions. **Motion** Honkomp, second Steward to approve the Personnel Committee report. M.C.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. Many residents are doing work on their homes without getting permits. Discussion was held on how to enforce without having a paid code enforcer. The committee decided on a trial basis to have the garbage crew report any building activities they see to the Clerk, who will send a letter to the homeowner requesting they get a building permit. Two variance requests were recommended to the Plan Commission, who met September 11, and Board action was taken at today's Board meeting (see Action on Public Hearing in these minutes). The Clerk is researching codification services and costs to update Village ordinances. The Clerk has been in contact with Attorney Ken Hill regarding preparing the documents for street vacation on the Head Start property. **Motion** Muleski, second Evenson to hire Attorney Hill to prepare the legal documents for vacating the street at a cost not to exceed what the Clerk deems appropriate. M.C. **Motion** Honkomp, second Walker to approve the Legislative, Ordinance & Zoning Committee report. M.C.

**PUBLIC WORKS COMMITTEE REPORT:** Chairperson Tammy Steward reporting. Vruwink reported a three-quarter ton Ford Super Duty truck was ordered and should be delivered in four to six weeks. Vruwink reported the estimated cost to the Village to extend Eagle Road to the railroad tracks is approximately \$80,000, which includes sewer and water installation. **Motion** Honkomp, second Evenson to approve the Public Works Committee report. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT:** Chairperson Sue Carlson reporting. Vruwink reported all park amenities are installed. A request was made to purchase new flags for the conference room. **Motion** Steward, second Walker to approve the Public Property, Safety and Recreation Committee report. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Mark Honkomp reporting. The committee will be meeting soon to discuss the water main. **Motion** Siegler, second Muleski to approve the Water Utility Committee report. M.C.

**WASTEWATER COMMISSION REPORT:** *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the August 16 and

September 6 meetings were available for review. **Motion** Muleski, second Evenson to approve the Wastewater Commission report. M.C.

**BIRON VOLUNTEER FIRE DEPARTMENT REPORT:** Chief Dan Muleski reporting. Final totals are not available yet for the community picnic as all bills have not been received. **Motion** Evenson, second Honkomp to approve the Volunteer Fire Department report. .C.

**CLERK'S REPORT:** Arndt reported on the WI Municipal Clerks Association (WMCA) conference and training she attended in August. This is the conference the clerk was awarded a full scholarship by the WMCA Education Committee to attend. **Motion** Walker, second Evenson to approve the Clerks Report. M.C.

**PRESIDENT'S UPDATE:** No report.

**ADJOURN:** **Motion** Honkomp, second Walker to adjourn at 8:00 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Jon T. Evenson, President